



ACCOUNTS PAYABLE

**Automated Accounting
Systems, Inc.**

PO Box 436

Livingston, AL 35470

The Procurement People

Phone: 800-237-0252

Email:

sales@forestproductsaccounting.com



**Innovative
Software
Solutions
for the
Forest Products
Industry**

Overview

The Accounts Payable module provides advanced tools to manage vendor relationships, process vouchers, manage payments, project cash requirements, and process 1099's.

The recurring voucher feature allows you to generate weekly, bi-weekly, monthly, semi-annually, and annual payables. The Accounts Payable Voucher interfaces to six other areas within the system (Please see Page 2).

Features

- Project cash requirements for up to four user-defined periods
- Automatically allocates voucher amounts to multiple general ledger accounts on a percentage basis
- Provides for unlimited number of bank accounts and accounts payable accounts
- Provides for multiple 1099 types for each vendor
- Generate recurring vouchers weekly, bi-weekly, monthly, semi-annually, and annually
- Ability to establish maximum check amount for each vendor
- Payment selection by vendor, discount date, or due date
- Discounts taken automatically, if paid within discount period
- Allows for partial payments, and prevents duplicate payment of voucher
- Provides for an unlimited number of user-defined vendor categories and category codes
- Employee, Producer, and Stumpage Owner advances, loans, etc. can be automatically distributed to the A/R module during invoice distribution
- Miscellaneous tract expenses can be distributed to the tract file during voucher distribution
- Equipment expenses can be distributed to the equipment cost file during voucher distribution
- Ability to automatically approve for payment when voucher entered

Reports

- Open Invoices by Vendor
- Open Invoices Aging by Vendor—Summary
- Open Invoices Aging by Vendor—Detail
- Cash Requirements
- Check Register—Summary
- Check Register by Vendor, Producer, Owner
- Check Register Detail
- Transaction Listing
- 1099 Listing

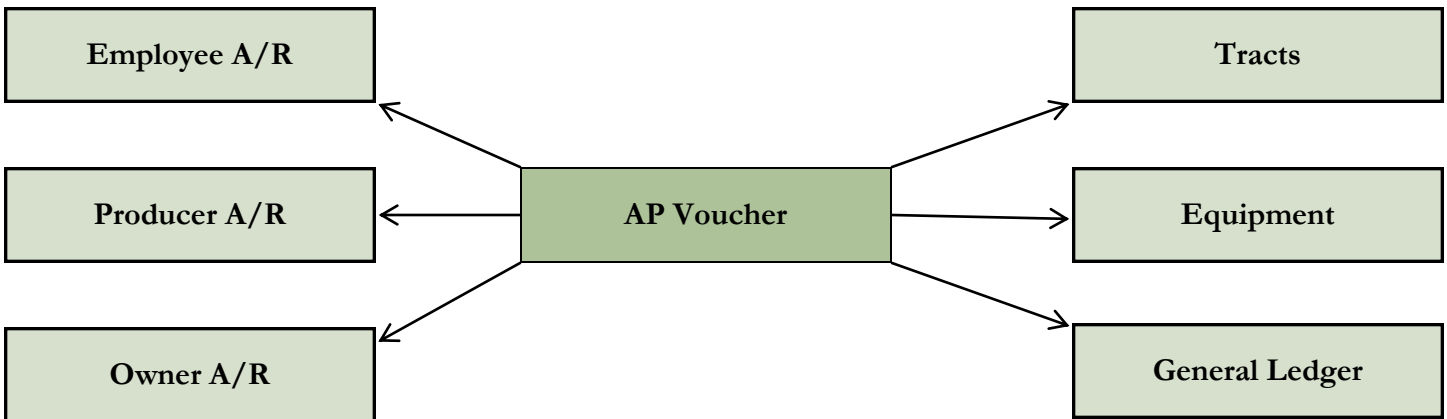


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Voucher Interface Chart



Enter/Edit Voucher—Distribution Detail Window

In the example shown on the Enter/Edit Voucher window, voucher 45355 for \$750.00 to purchase rock for Tract F was charged to the General Ledger account Road Construction.

The company shown does not have divisions or departments.

By clicking on the dropdown arrow box for the interface type field, the system allows the user the option of distributing the voucher to one of the six areas shown in the interface chart above.

In this case, "Tract" was selected as the interface type, and "F" was selected as the interface code.

Enter/Edit Voucher

Distribution

Record will be Added

Voucher: 45355

Contact Information: Code: 007 John Deere

Invoice#: 45395

Date: 12/30/2003

Period: 200312

Description: Rock For Tract F

Amount: 750.00

P/O Order#:

Settings: Hold Payment Approve Now

Seq#	Base G/L#	Div#	Dept#	D
				Undistributed

Description: Rock For Tract F

G/L Information: Base G/L#: 7420 Road Construction

Division#:

Department#:

Amount: 750.00

Interface Information: Type: Tract

Code: F (Timber Deed With Notes Pay)

1099 Information: Equipment Expense

1099 Form?

Buttons: OK, Cancel, Help

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